



THE SOCIETY OF  
ORTHOPAEDIC  
MEDICINE

**REFLECTIVE ESSAY SUBMISSION FORM**

Guidelines for preparing your reflective essay are printed in the Society of Orthopaedic Medicine (SOM) Membership Course Assessment Handbook or are available from the web site at [www.somed.org](http://www.somed.org) or from the SOM office via [admin@somed.org](mailto:admin@somed.org)

Name\* .....  
\*This is how your name will appear on your certificate

Address for correspondence: .....  
.....

Tel work: .....

Tel home:.....

Email:.....

Date of submission: .....

Module C - venue and exam date(s): .....

\*Accredited organisation:.....  
(Only applicable if you did NOT do the SOM Diploma in Orthopaedic Medicine, but studied through another provider. Please supply copies of certificates confirming modules attained.)

Are you applying for the MSc? YES/NO

**PLEASE NOTE THE FOLLOWING:**

- Please send a copy of your completed essay to the Executive Director at the address given, making sure that you enclose all appropriate contact details. The essay will not be returned.
- It is important to note that the SOM cannot take responsibility for any work that is mislaid during the assessment process and you are therefore encouraged to keep the original version.
- The essay should be sent in a format that is easy to photocopy (e.g. please do not put individual sheets into plastic folders).
- Your essay will be sent to a reviewer for marking and you should receive feedback within 8 weeks
- If your essay has not met the required criteria, you will be given detailed feedback and advice in order to send a revised version, which must be received within 8 weeks of receipt of feedback
- If the second submission fails, you will be required to pay a processing fee of £40.00 on submission of a third version

**\*Students who have completed the course of an accredited organisation (Currently OMI and OMS, ISOM and ETGOM) are required to pay an administration fee of £75.00. Cheques should be payable to 'Society of Orthopaedic Medicine' and be sent to the address below, together with your essay. PLEASE NOTE THAT SOM MEMBERS ARE NOT REQUIRED TO PAY THIS FEE.**

Please complete and return with your essay to:

Reflective Essay, SOM, 4<sup>th</sup> Floor, 151 Dale Street, Liverpool, L2 2AH

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Office use only

Date received: -----

Name of marker: -----

Date returned to student: -----